

# DRYWALL APPRENTICE MONTHLY PROGRESS RECORD

Name (Please Print) \_\_\_\_\_

(Area code) Telephone \_\_\_\_\_

DATE RECEIVED  
by Training Center

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

**WORK PROCESSES AS PER STANDARDS:**

	Taping - Hand	Taping Machine	Install Drywall Trim	Finishing / Hand	Finishing / Machine	Nail / Screw Spotting	Sanding & Touch Up	Texturing	General Clean-up	TOTALS
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
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22										
23										
24										
25										
26										
27										
28										
29										
30										
31										
<b>TOTAL HOURS</b>										

MPR's are due by the 5<sup>th</sup> of the month  
Late is after the 10<sup>th</sup> of the month due  
Missing is not received by the end of the month due

REMINDER → → → → →

apprentice signature \_\_\_\_\_

date \_\_\_\_\_

employer \_\_\_\_\_

**FOR EMPLOYER TO COMPLETE:** Please answer the following questions about the Apprentice's performance this month. Employer input is a valuable part of Apprentice improvement. Your comments are valued and appreciated.

Is apprentice reliable, punctual, demonstrating good work habits  Y /  N

Is apprentice making satisfactory progress? Do skills match level?  Y /  N

Does apprentice understand work process? Is able to anticipate the next step?  Y /  N

Follows safety protocol? Is a safe worker?  Y /  N

Comments: \_\_\_\_\_

Signature of employer representative (supervisor) \_\_\_\_\_

print \_\_\_\_\_